

Water Resources Fund

The Water Resources Fund provides an affordable, environmentally sound, and efficient system of water resources, which includes watershed and source management, water treatment, distribution, storage, wastewater collection, water reclamation, storm water management, and to provide for the efficient re-use of water, a valuable resource; a system that is designed to produce an adequate supply of safe and superior quality drinking water to meet current demand and future needs as required and dictated by economic development; is designed to protect human and environmental health; and is distributed, collected, treated, and released (or re-used) in compliance with all governmental regulations, including the Safe Drinking Water Act and NPDES permits.

WATER RESOURCES FUND

COUNCIL GOALS

| COUNCIL GOALS | | | | | | |
|---------------------------------|-----------------------------|-----------------------|--------------------------------|-----------------|-----------------------------|------------------------------|
| Building a Better Wilson | Economic Development | Infrastructure | Homes and Neighborhoods | Downtown | Recreation and Parks | Community Involvement |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

| Department Goals and Initiatives | Link to Council Goals |
|--|-----------------------|
| 1. Water Resources, including all current and future planning to expand and improve capacity at all water and wastewater treatment facilities, pumping stations, and infrastructure is critical to Wilson’s growth, economic development, and to provide opportunities for all citizens | 1,2,3,4,5,6,7 |
| 2. Plan and provide for the systematic repair and replacement of existing plants and water and wastewater infrastructure at the end of the normal life cycle, in a managed and predictable manner to insure regulatory compliance, reliable service, long-term sustainability, and economic viability of the entire system | 1,2,3,4,5,6,7 |
| 3. The City of Wilson will continue to be an active member of the American Waterworks Association, the Water Environment Federation, NC Water Quality Association, the Rural Water Association, the Lower Neuse Basin Association, and the Neuse River Compliance Association | 1,2,3,7 |
| 4. Promote the expanded water supply at Buckhorn Reservoir, Lake Wilson, Wiggins Mill and Toisnot Lakes for economic development and continue to explore future recreational opportunities for the sites | 1,2,3,4,5,6,7 |
| 5. Promote sustainability in our water resources by promoting a reclaimed water program to reduce wastewater discharges, extend our available water supplies, to encourage expansion and economic development with an alternative product, and to delay plant and infrastructure expansions for our customers | 1,2,3,4,6 |
| 6. Market our water and wastewater services for Economic Development and to neighboring utilities to reduce overall costs to our customers and provide greater job opportunities | 2,3 |
| 7. Improve fire service flow in areas with undersized lines and maintain excellent fire rating | 1,2,3,4,5 |

REVENUE AND EXPENDITURE SUMMARY

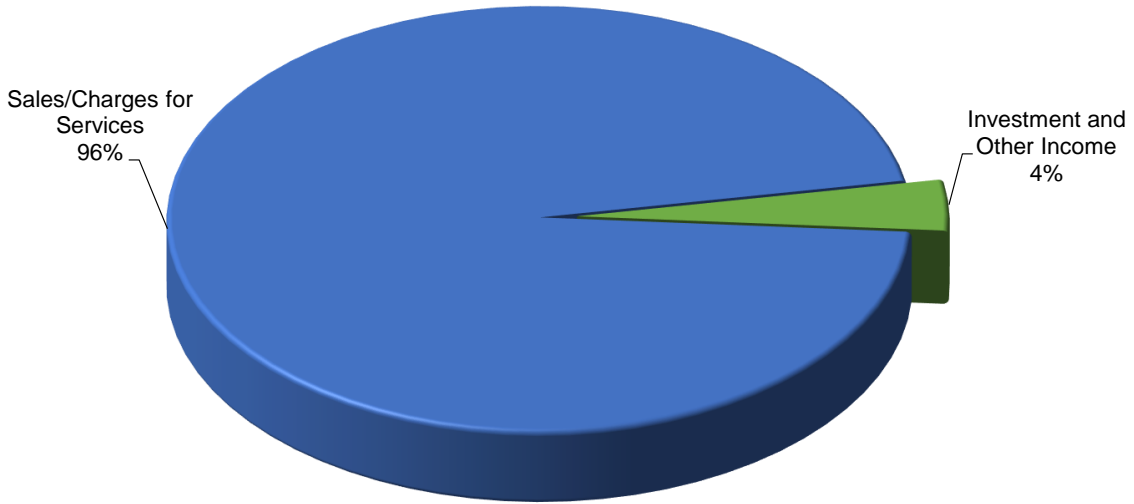
WATER RESOURCES

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|---|----------------------|----------------------|-------------------------------|------------------------------|------------------------------|
| <i>Revenues, Other Sources, and Fund Balance</i> | | | | | |
| Intergovernmental | \$ 15,420 | \$ - | \$ - | \$ - | \$ - |
| Sales/Charges for Service | 29,488,627 | 28,346,271 | 28,107,500 | 28,107,500 | 28,758,970 |
| Miscellaneous Income | 1,155,933 | 851,304 | 895,000 | 895,000 | 895,000 |
| Investment Income | 515,373 | 1,188,226 | - | - | 250,000 |
| Interfund Transfers In | 32,060 | 1,352,720 | - | - | - |
| Fund Balance Appropriated | - | - | - | 2,470,868 | 425,000 |
| TOTAL | \$ 31,207,413 | \$ 31,738,521 | \$ 29,002,500 | \$ 31,473,368 | \$ 30,328,970 |

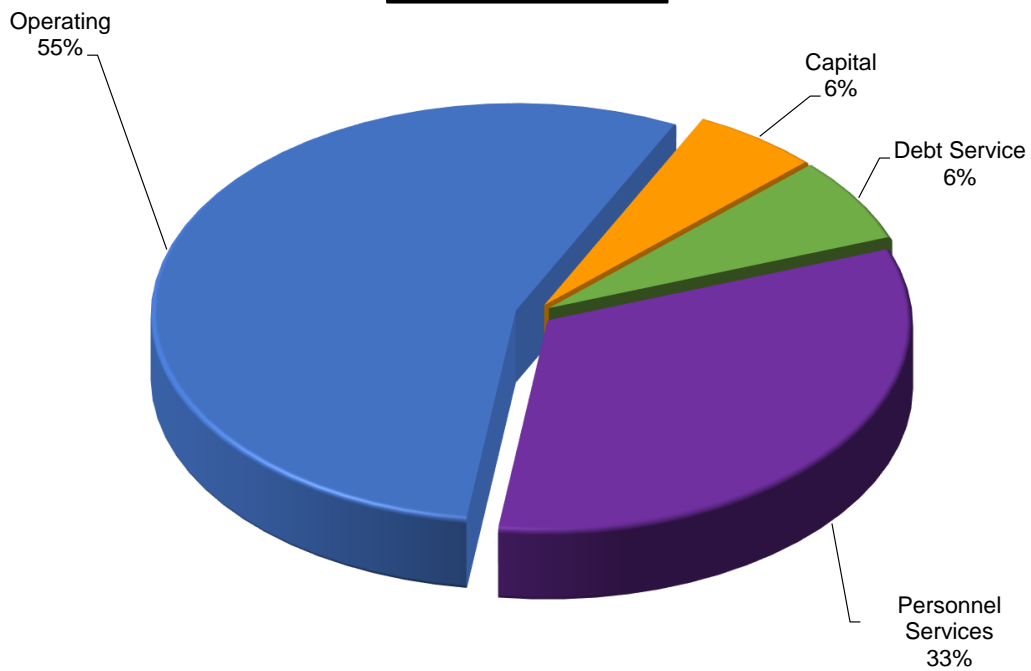
Expenditures and Other Uses

| | | | | | |
|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Water Resources Administration | \$ 3,670,783 | \$ 4,327,860 | \$ 4,745,150 | \$ 5,027,087 | \$ 4,979,300 |
| Water Treatment | 5,672,110 | 6,144,869 | 6,667,210 | 6,864,653 | 7,120,380 |
| Water Distribution | 3,861,689 | 3,422,699 | 4,249,610 | 4,234,181 | 5,033,250 |
| Water Reclamation | 5,879,885 | 5,472,588 | 7,798,100 | 8,696,470 | 6,607,940 |
| Wastewater Collection | 2,540,720 | 3,991,679 | 3,590,920 | 4,563,257 | 3,729,380 |
| Governmental Projects | - | - | - | - | 86,000 |
| Debt Service | 2,214,722 | 1,972,488 | 1,951,510 | 1,951,510 | 1,986,240 |
| Interfund Transfers Out | | | | | |
| Capital Projects | 2,625,900 | 3,083,080 | - | 136,210 | - |
| Capital Reserve | 1,019,990 | 1,489,210 | - | - | - |
| Payment in Lieu of Tax | - | - | - | - | 786,480 |
| TOTAL | \$ 27,485,799 | \$ 29,904,473 | \$ 29,002,500 | \$ 31,473,368 | \$ 30,328,970 |

Revenues / Sources



Expenditures / Uses



REVENUES, OTHER SOURCES, AND FUND BALANCE

WATER RESOURCES

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|---|----------------------|----------------------|-------------------------------|------------------------------|------------------------------|
| INTERGOVERNMENTAL | \$ 15,420 | \$ - | \$ - | \$ - | \$ - |
| SALES/CHARGES FOR SERVICES | | | | | |
| Sales to General Consumers | 14,012,790 | 13,496,958 | 13,205,000 | 13,205,000 | 13,860,200 |
| Sales to Other Utilities | 134,567 | 130,058 | 125,000 | 125,000 | 125,000 |
| Municipal Fire Hydrants | 23,814 | 23,814 | 24,000 | 24,000 | 24,000 |
| Water Tap Fees | 45,076 | 43,100 | 75,000 | 75,000 | 75,000 |
| Sanitary Sewer Charges | 15,272,380 | 14,652,341 | 14,678,500 | 14,678,500 | 14,674,770 |
| Subtotal | 29,488,627 | 28,346,271 | 28,107,500 | 28,107,500 | 28,758,970 |
| MISCELLANEOUS INCOME | 1,155,933 | 851,304 | 895,000 | 895,000 | 895,000 |
| INVESTMENT INCOME | 515,373 | 1,188,226 | - | - | 250,000 |
| INTERFUND TRANSFERS IN | | | | | |
| Transfer from Capital Project Fund | 32,060 | 1,352,720 | - | - | - |
| FUND BALANCE APPROPRIATED | | | | | |
| Fund Balance Appropriated (Unassigned) | - | - | - | 136,210 | 425,000 |
| Encumbrance Balance | - | - | - | 2,334,658 | - |
| Subtotal | - | - | - | 2,470,868 | 425,000 |
| Total | \$ 31,207,413 | \$ 31,738,521 | \$ 29,002,500 | \$ 31,473,368 | \$ 30,328,970 |

DESCRIPTION OF REVENUE SOURCES**WATER RESOURCES**

| | |
|--|--|
| INTERGOVERNMENTAL | This represents funds received from the Federal Emergency Management Agency for disaster relief. |
| CHARGES FOR SALES AND SERVICE | |
| Sales to General Consumers | This revenue represents retail water sales to residential, commercial, and industrial customers. |
| Sanitary Sewer Charges | This reflects the charges for sanitary sewer services for residential, commercial, and industrial customers. |
| Sales to Other Utilities | This category represents the sale of water to other utility operations of the City. |
| Municipal Fire Hydrants | This represents the charge for water used by the City Fire Department through the fire hydrants. |
| MISCELLANEOUS INCOME | This category includes the proceeds from the disposal of old equipment and other miscellaneous items. |
| INVESTMENT INCOME | This represents the Water Resource Fund's share of the interest earned on and the capital gains from the sale of the City's investments. |
| PROCEEDS FROM DEBT REFUNDING | This represents proceeds received from the issuance of new debt to be used to repay previously issued debt. |
| PROCEEDS FROM INSTALLMENT CONTRACTS | This represents the amount recognized as a financial resource associated with an asset acquired through a revenue bond or lease - purchase type of arrangement. |
| INTERFUND TRANSFERS | This category reflects financing sources distributed to the Water Resources Fund from other funds. |
| FUND BALANCE | |
| Fund Balance Appropriated | This represents an appropriation of some portion of the fund balance as of the close of the preceding fiscal year to help finance the activities of the subsequent year. |
| Encumbrance Balance | This represents the amount of fund balance at the close of the preceding fiscal year for the financial commitments that are re-appropriated in the subsequent year's budget. |

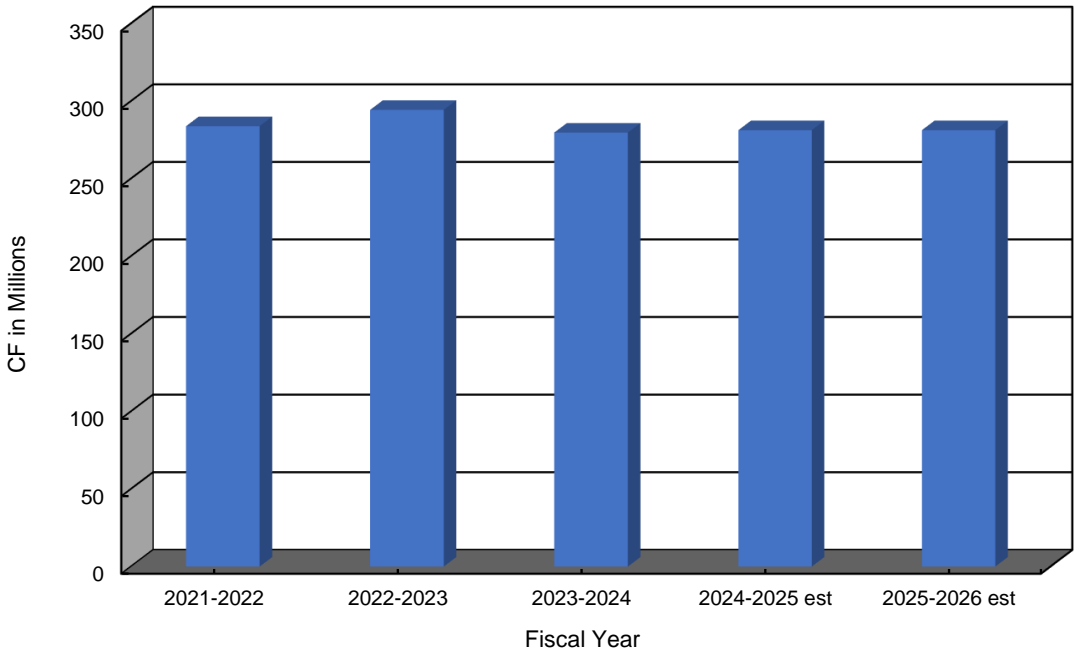
EXPENDITURE SUMMARY**WATER RESOURCES**

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|------------------------------|-------------------|-------------------|-------------------------------|------------------------------|------------------------------|
| Water Administration | | | | | |
| Personnel Services | \$ 285,056 | \$ 290,148 | \$ 376,460 | \$ 376,460 | \$ 508,900 |
| Operating Expenses | 3,385,727 | 4,037,712 | 4,368,690 | 4,650,627 | 4,470,400 |
| Subtotal | 3,670,783 | 4,327,860 | 4,745,150 | 5,027,087 | 4,979,300 |
| Water Treatment | | | | | |
| Personnel Services | 1,589,128 | 1,677,046 | 1,903,790 | 1,903,790 | 1,989,650 |
| Operating Expenses | 4,045,652 | 3,934,262 | 4,163,420 | 4,310,433 | 4,395,730 |
| Capital Outlay | 37,330 | 533,561 | 600,000 | 650,430 | 735,000 |
| Subtotal | 5,672,110 | 6,144,869 | 6,667,210 | 6,864,653 | 7,120,380 |
| Water Distribution | | | | | |
| Personnel Services | 1,424,584 | 1,497,657 | 1,944,010 | 1,944,010 | 2,055,540 |
| Operating Expenses | 1,766,346 | 1,512,018 | 2,275,600 | 2,260,171 | 2,867,360 |
| Recovered Costs | (29,250) | - | (250,000) | (250,000) | (250,000) |
| Capital Outlay | 700,009 | 413,024 | 280,000 | 280,000 | 360,350 |
| Subtotal | 3,861,689 | 3,422,699 | 4,249,610 | 4,234,181 | 5,033,250 |
| Water Reclamation | | | | | |
| Personnel Services | 2,530,880 | 2,664,748 | 2,844,180 | 2,844,180 | 2,936,380 |
| Operating Expenses | 3,007,724 | 2,740,311 | 3,838,920 | 4,013,759 | 3,603,350 |
| Capital Outlay | 341,281 | 67,529 | 1,115,000 | 1,838,531 | 68,210 |
| Subtotal | 5,879,885 | 5,472,588 | 7,798,100 | 8,696,470 | 6,607,940 |
| Wastewater Collection | | | | | |
| Personnel Services | 1,656,765 | 1,889,076 | 2,245,930 | 2,245,930 | 2,362,400 |
| Operating Expenses | 1,215,851 | 1,203,874 | 1,095,990 | 2,068,327 | 1,267,980 |
| Recovered Costs | (451,548) | (430,504) | (426,000) | (426,000) | (426,000) |
| Capital Outlay | 119,652 | 1,329,233 | 675,000 | 675,000 | 525,000 |
| Subtotal | 2,540,720 | 3,991,679 | 3,590,920 | 4,563,257 | 3,729,380 |

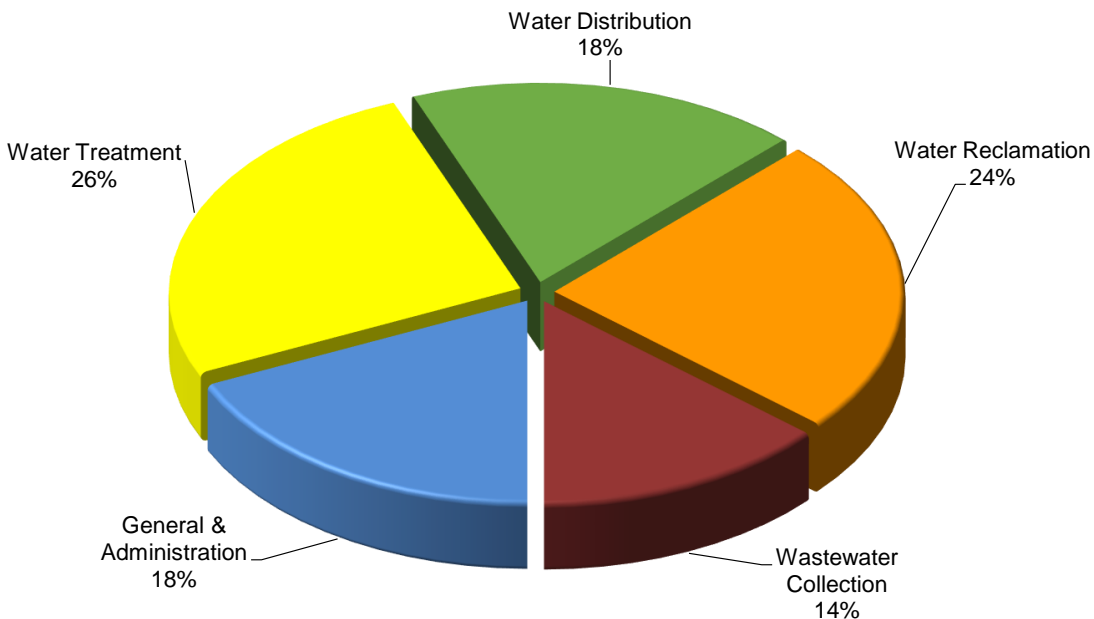
EXPENDITURE SUMMARY**WATER RESOURCES**

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--|-----------------------------|-----------------------------|--|---------------------------------------|---------------------------------------|
| Other Expenditures | | | | | |
| Debt Service | \$ 2,214,722 | \$ 1,972,488 | \$ 1,951,510 | \$ 1,951,510 | \$ 1,986,240 |
| Contributions to Other Agencies | - | - | - | - | 86,000 |
| Transfer to General Fund - PILOT (Payment in lieu of taxes) | - | - | - | - | 786,480 |
| Transfer to Water Resources Capital Reserve Fund | 1,019,990 | 1,489,210 | - | - | - |
| Transfer to 24" Water Main Replacement Capital Project Fund | 50,000 | 50,000 | - | - | - |
| Transfer to Herring Avenue Capital Project Fund | - | 1,033,080 | - | - | - |
| Transfer to Dam Infrastructure Capital Project Fund | - | 500,000 | - | - | - |
| Transfer to Upper Bloomery Outfall Replacement Capital Project Fund | - | - | - | 136,210 | - |
| Transfer to Merck Sewer Outfall Line Repairs Capital Project Fund | 2,575,900 | - | - | - | - |
| Transfer to Digester Heat Exchange Capital Project Fund | - | 1,500,000 | - | - | - |
| Subtotal | <u>5,860,612</u> | <u>6,544,778</u> | <u>1,951,510</u> | <u>2,087,720</u> | <u>2,858,720</u> |
| Grand Total | <u>\$ 27,485,799</u> | <u>\$ 29,904,473</u> | <u>\$ 29,002,500</u> | <u>\$ 31,473,368</u> | <u>\$ 30,328,970</u> |

Water Sold



Water Resources Division Estimated Expenditures 2025-2026



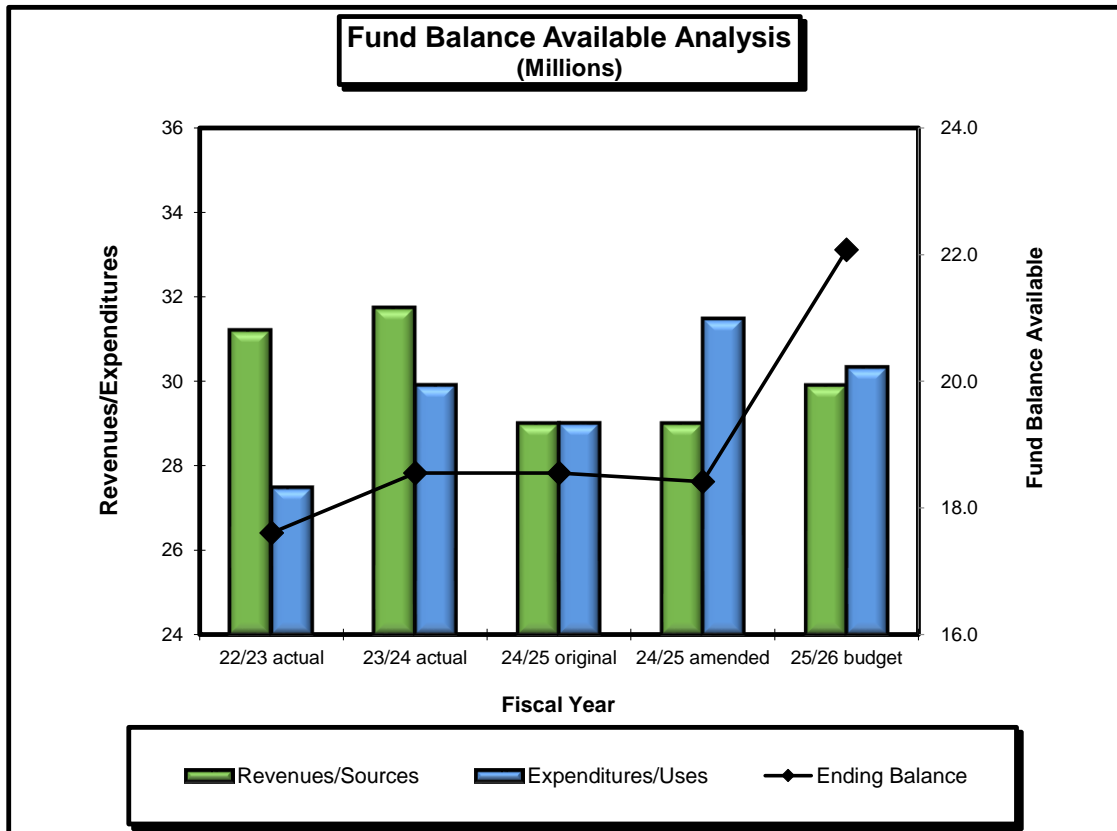
FUND BALANCE AVAILABLE

WATER RESOURCES

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--|-----------------------------|-----------------------------|-------------------------------|------------------------------|------------------------------|
| Revenues/Other Financing Sources (OFS) | \$31,207,413 | \$31,738,521 | \$29,002,500 | \$29,002,500 | \$ 29,903,970 |
| Expenditures/Other Financing Uses (OFU) | <u>27,485,799</u> | <u>29,904,473</u> | <u>29,002,500</u> | <u>31,473,368</u> | <u>30,328,970</u> |
| Revenues/OFS Over (Under) Expenditures/OFU | <u>\$ 3,721,614</u> | <u>\$ 1,834,048</u> | <u>\$ -</u> | <u>\$ (2,470,868)</u> | <u>\$ (425,000)</u> |
| Fund Balance | <u>\$ 2,322,437</u> | <u>\$ 2,858,713</u> | <u>\$ -</u> | <u>\$ 2,470,868</u> | <u>\$ (425,000)</u> |
| Fund Balance - Beginning of Year | \$ 14,487,171 | \$ 17,605,977 | \$ 18,550,159 | \$ 18,550,159 | \$ 22,498,040 ** |
| Increase (Decrease) | <u>3,118,806</u> | <u>944,182</u> | <u>-</u> | <u>(136,210) *</u> | <u>(425,000)</u> |
| Fund Balance - End of Year | <u><u>\$ 17,605,977</u></u> | <u><u>\$ 18,550,159</u></u> | <u><u>\$ 18,550,159</u></u> | <u><u>\$ 18,413,949</u></u> | <u><u>\$ 22,073,040</u></u> |

*Excludes Encumbrances Reappropriated in the amount of \$ 2,334,658

**FY2026 Fund Balance - Beginning of Year is based on an estimated actual Fund Balance - End of Year for FY2025



EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|-----------------------------|-----------------------------|--|---------------------------------------|---------------------------------------|
| Personnel Services | \$ 7,486,413 | \$ 8,018,675 | \$ 9,314,370 | \$ 9,314,370 | \$ 9,852,870 |
| Operating Expenses | 13,421,300 | 13,428,177 | 15,742,620 | 17,303,317 | 16,604,820 |
| Recovered Costs | (480,798) | (430,504) | (676,000) | (676,000) | (676,000) |
| Capital Outlay | <u>1,198,272</u> | <u>2,343,347</u> | <u>2,670,000</u> | <u>3,443,961</u> | <u>1,688,560</u> |
| TOTAL | <u>\$ 21,625,187</u> | <u>\$ 23,359,695</u> | <u>\$ 27,050,990</u> | <u>\$ 29,385,648</u> | <u>\$ 27,470,250</u> |

PERSONNEL SUMMARY

WATER RESOURCES

| Class Title | Salary Range | 2023-24 Authorized | 2024-25 Authorized | 2025-26 Authorized |
|--|--------------|--------------------|--------------------|--------------------|
| Water Resources Administration (7001) | | | | |
| Assistant Director of Public Works/City Engineer | 27 | 1 | 1 | 1 |
| Project Manager - Infrastructure | 23 | 0 | 1 | 1 |
| Administrative Assistant | 15 | 1 | 1 | 1 |
| Water Treatment (7002) | | | | |
| Water Treatment Division Manager | 25 | 1 | 1 | 1 |
| Water Treatment Operations & Maintenance Supervisor | 23 | 1 | 1 | 1 |
| Water Plant Lead Operator | 22 | 1 | 1 | 1 |
| Laboratory Supervisor | 21 | 1 | 1 | 1 |
| Water Treatment Plant Mechanic | 18 | 4 | 4 | 4 |
| Water Plant Operator I-III | 15,17,19 | 10 | 10 | 10 |
| Lab Technician I-II | 14-16 | 1 | 1 | 1 |
| Water Resources Technician I-IV | 13-16* | 2 | 2 | 2 |
| Water Distribution (7003) | | | | |
| Lead Maintenance Superintendent | 22* | 0 | 1 | 1 |
| Construction Operator Superintendent | 22* | 0 | 1 | 1 |
| Maintenance/Construction Supervisor | 19* | 0 | 1 | 1 |
| Division and Maintenance Superintendent | 19 | 1 | 0 | 0 |
| Construction Superintendent | 19 | 1 | 0 | 0 |
| GIS Technician I-II | 18-19 | 1 | 1 | 1 |
| Water Infrastructure Specialist | 17* | 0 | 4 | 4 |
| Crew Leader - Water Infrastructure | 17* | 0 | 1 | 1 |
| Administrative Assistant | 15 | 1 | 1 | 1 |
| Cross Connection/Outfall Inspections/Water Meter/Valve Coordinator | 14 | 4 | 0 | 0 |
| Crew Supervisor | 16 | 1 | 0 | 0 |
| Water Resources Technician I-IV | 13-16* | 8 | 10 | 10 |
| Equipment Operator I-III | 10-12 | 3 | 0 | 0 |
| Water Reclamation (7004) | | | | |
| Water Reclamation Division Manager | 25 | 1 | 1 | 1 |
| Wastewater Operations/Maintenance Supervisor | 23 | 1 | 1 | 1 |
| Chemist | 22 | 1 | 1 | 1 |
| Water Reclamation Compliance Coordinator | 22 | 1 | 1 | 1 |
| Lead Wastewater Treatment Plant Operator | 22 | 1 | 1 | 1 |
| Lead Wastewater Treatment Plant Mechanic | 21 | 1 | 1 | 1 |
| Wastewater Plant Mechanic | 18 | 3 | 3 | 3 |
| Wastewater Treatment Plant Operator I-III | 15,17,19 | 10 | 10 | 10 |
| Administrative Assistant | 15 | 0 | 1 | 1 |
| Laboratory Technician I-II | 14-16 | 5 | 5 | 5 |
| Water Resources Technician I-IV | 13-16* | 6 | 6 | 6 |
| Administrative Secretary | 10 | 1 | 0 | 0 |
| Wastewater Collection (7005) | | | | |
| Water Infrastructure Division Manager | 25* | 1 | 1 | 1 |
| Maintenance/Construction Supervisor | 19* | 0 | 1 | 1 |
| Collection System Monitoring/Camera Technician | 17* | 0 | 1 | 1 |
| Water Infrastructure Specialist | 17* | 0 | 1 | 1 |
| Crew Supervisor | 16 | 2 | 0 | 0 |
| Administrative Technician | 15 | 1 | 1 | 1 |
| Sewer Monitoring Technician | 14 | 1 | 0 | 0 |
| Grease Trap Coordinator | 14 | 1 | 0 | 0 |
| Water Resource Technician I-IV | 13-16* | 18 | 22 | 22 |
| Equipment Operator I-II; Heavy | 10-12 | 4 | 0 | 0 |
| Full-time | | 102 | 102 | 102 |

* Indicates FY26 Market Study Impacted Position

Redistribution Notes:

| Position Title: | From: | To: | Percent: |
|---------------------------------------|-------------------------------------|-------------------------------------|----------|
| Project Manager - Infrastructure | Water Resources Administration 7001 | Stormwater Management 7606 | 30% |
| | | Street Maintenance 5002 | 20% |
| Construction Superintendent | Water Distribution 7003 | Wastewater Collection 7005 | 50% |
| Water Infrastructure Division Manager | Wastewater Collection 7005 | Water Distribution 7003 | 32.5% |
| | | Stormwater Management 7606 | 35% |
| Administrative Technician | Wastewater Collection 7005 | Water Distribution 7003 | 32.5% |
| | | Stormwater Management 7606 | 35% |
| GIS Technician | Engineering 5004 | Water Resources Administration 7001 | 25% |
| Utility Locators (4) | Gas Utility Locators 6503 | Water Distribution 7003 | 25% |
| Unified Communications Center (14) | Unified Communications Center 6307 | Water Distribution 7003 | 5% |
| Traffic Technician (5) | Parking and Traffic 5008 | Water Distribution 7003 | 7.5% |
| Traffic Technician (5) | Parking and Traffic 5008 | Wastewater Collection 7005 | 7.5% |

CAPITAL OUTLAY

WATER RESOURCES

| Item | New/ Replacement | 2025-26 Budget |
|--|---------------------|-------------------|
| Water Treatment (7002) | | |
| Wiggins Mill/Toisnot Infrastructure Improvements | R | 735,000 |
| Water Distribution (7003) | | |
| Water Distribution Service Taps | N | 15,000 |
| Fire Hydrants | N | 25,000 |
| Industrial Water Meters | N | 40,000 |
| One (1) Diesel Truck with Service Body | N | 80,350 |
| Water Mains | N | 100,000 |
| Residential Water Meters | N | 100,000 |
| Water Reclamation (7004) | | |
| One (1) 3/4 Ton Truck | R | 68,210 |
| Wastewater Collection (7005) | | |
| Sewer Mains | R | 100,000 |
| Country Club Dam Sewer Relocation | R | 425,000 |
| Total | | 1,688,560 |

Impact of Capital Outlay on Operating Budget: None

Note: Any direct impact on the operating budget from capital items identified for replacement or new purchase in FY 2026 will result from a reduction to the maintenance and/or repair costs previously experienced on the older items. This amount of reduction varies and for this reason is not extrapolated and built into the operating budget.

WATER RESOURCES ADMINISTRATION

DESCRIPTION OF SERVICES:

Water Resources Administration is responsible for administration and engineering services for the Water Resources Department's 5 Divisions including compliance, ordinances, vision, goals, infrastructure and resource planning, modeling, economic development, GIS, CIP, rate structure, public relations, contract negotiations, Lower Neuse Basin Association, Neuse River Compliance Association, Water Quality Association, AWWA and WEF, water reclamation and reuse, and Buckhorn and other lakes (economic and recreational potential).

PROGRAM GOALS AND INITIATIVES:

- Provide administrative, technical, planning, and engineering support to the Water Resources operating divisions
- Promote and plan for economic development
- Develop and maintain a rate structure that supports the current system and provides for future upgrades and expansion as dictated by growth along with replacement of existing infrastructure in a planned manner
- Recommend a rate structure that supports operating and capital improvement costs without compromising the City's ability to attract economic development or affordability for our most vulnerable citizens
- Provide for redundancy of service and relocation of critical infrastructure to improve reliability
- Actively participate in the Lower Neuse Basin Association, Neuse River Compliance Association, NC Water Quality Association, American Wasteworks Association, and the Water Environment Association to support environmental protection, water conservation, science-based regulations, environmental testing, and education
- Coordinate projects between the Water, Water Reclamation, and the Water Infrastructure divisions and other City departments to improve efficiency by capitalizing on all available resources
- Continue to identify and explore new opportunities for expanding water reuse program, and expand water and wastewater sales through regionalization and sales contracts
- Open facilities and participate in public events in order to increase knowledge and support of water quality, environmental awareness, environmental stewardship, and other important educational issues in our community
- Provide a safe and conducive work environment for all employees

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|----------------------------|----------------------------|--|---------------------------------------|---------------------------------------|
| Personnel Services | \$ 285,056 | \$ 290,148 | \$ 376,460 | \$ 376,460 | \$ 508,900 |
| Operating Expenses | <u>3,385,727</u> | <u>4,037,712</u> | <u>4,368,690</u> | <u>4,650,627</u> | <u>4,470,400</u> |
| TOTAL | <u>\$ 3,670,783</u> | <u>\$ 4,327,860</u> | <u>\$ 4,745,150</u> | <u>\$ 5,027,087</u> | <u>\$ 4,979,300</u> |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|--------------------|--|----------------|-------------------|--------------|
| 1,2,4,6 | Volume water billed (Million Gallons) | 2,008 | 2,068 | 2,130 |
| 1,2,4,6 | Volume wastewater billed (Million Gallons) | 1,465 | 1,509 | 1,554 |

WATER TREATMENT

DESCRIPTION OF SERVICES:

Water Treatment is responsible for operating and maintaining two water plants, complying with State and Federal regulations under the Safe Drinking Water Act, treating and monitoring raw and processed water, maintaining dams and reservoirs, maintaining and operating raw, finish, and booster pump stations, replacing and upgrading equipment, operating and maintaining the SCADA system, developing long-term goals and plans, collecting and analyzing distribution samples, maintaining public relations and encouraging plant informational tours, maintaining elevated and ground finished water storage tanks, and operating and managing residual solids systems in a compliant and environmentally sound manner.

PROGRAM GOALS AND INITIATIVES:

- Treat and supply a safe, reliable, and adequate supply of superior quality drinking water to our customers in accordance with the Safe Drinking Water Act, NCDEQ regulations, and at the lowest rate possible
- Operate, maintain, manage, and plan for future needs of the water treatment facilities, the raw water reservoirs and watersheds, raw pump stations, and finished water pump stations, booster pump stations, and storage facilities
- Educate the public on water treatment and the necessity of protecting our water resources
- Improve and enhance infrastructure to meet existing demand and to facilitate economic development
- Upgrade and modify the water treatment facilities as necessary and required to ensure regulatory compliance and a superior water quality
- Decrease the number of avoidable complaints about water quality, odor, or discoloration
- Be the regional water provider of choice for water services

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| Personnel Services | \$ 1,589,128 | \$ 1,677,046 | \$ 1,903,790 | \$ 1,903,790 | \$ 1,989,650 |
| Operating Expenses | 4,045,652 | 3,934,262 | 4,163,420 | 4,310,433 | 4,395,730 |
| Capital Outlay | <u>37,330</u> | <u>533,561</u> | <u>600,000</u> | <u>650,430</u> | <u>735,000</u> |
| TOTAL | <u>\$ 5,672,110</u> | <u>\$ 6,144,869</u> | <u>\$ 6,667,210</u> | <u>\$ 6,864,653</u> | <u>\$ 7,120,380</u> |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|--------------------|---|----------------|-------------------|---------------|
| 1,2,4,5,6 | Average daily production (MGD) | 8.61 | 8.65 | 8.82 |
| 2,6 | Operating cost/million gallons produced | \$ 1,780 | \$ 1,800 | \$ 1,815 |
| 2 | NCDEQ regulatory compliance (# of violations) | No Violations | No Violations | No Violations |

WATER DISTRIBUTION

DESCRIPTION OF SERVICES:

Water Distribution is responsible for system maintenance and emergency repairs, water main replacements and line extensions, hydrant repair and replacement, cross connection and backflow prevention, water distribution modeling, industrial meter maintenance and replacement, consumer meter program, engineering and design, and community development and customer service.

PROGRAM GOALS AND INITIATIVES:

- Ensure the safe and constant flow of water to the community. Reliability greater than 99.9997%
- Maintain the City's water distribution system, making improvements as necessary and as determined by field observations, testing, modeling, hydrant flowing, and sound engineering practices
- Provide an adequate supply to meet current demand for consumption, firefighting, and sprinkler systems, while also providing for system expansion to accommodate future growth and to support economic development
- Repair, replace, and install lines, service taps, meters, and hydrants to improve distribution system
- Replace undersized and deteriorating lines on a systematic schedule
- Reduce water loss between the plant and meter sales by continuing meter change outs, large meter calibration and maintenance efforts, and leak detection programs
- Continue to improve GIS capabilities, modeling, and condition assessment of the distribution system

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| Personnel Services | \$ 1,424,584 | \$ 1,497,657 | \$ 1,944,010 | \$ 1,944,010 | \$ 2,055,540 |
| Operating Expenses | 1,766,346 | 1,512,018 | 2,275,600 | 2,260,171 | 2,867,360 |
| Recovered Costs | (29,250) | - | (250,000) | (250,000) | (250,000) |
| Capital Outlay | <u>700,009</u> | <u>413,024</u> | <u>280,000</u> | <u>280,000</u> | <u>360,350</u> |
| TOTAL | <u>\$ 3,861,689</u> | <u>\$ 3,422,699</u> | <u>\$ 4,249,610</u> | <u>\$ 4,234,181</u> | <u>\$ 5,033,250</u> |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|-----------------------|--|-------------------|----------------------|-----------------|
| 1,2,5,7 | Miles of water lines maintained (including re-use) | 407 | 409 | 411 |
| 1,2,5 | Number of services maintained | 22,367 | 23,038 | 23,729 |

WATER RECLAMATION

DESCRIPTION OF SERVICES:

Water Reclamation is responsible for operating and maintaining the wastewater treatment plant, twenty-two pump stations, environmental compliance, administering sewer use ordinance, inflow/infiltration programs, analyzing and treating wastewater, industrial pretreatment program, residuals management, and water reclamation and re-use program.

PROGRAM GOALS AND INITIATIVES:

- Operate, maintain, and manage the Wastewater Treatment/Water Reclamation Facility (including the pump stations) in an efficient and effective manner
- Ensure compliance with the City’s NPDES permit, non-discharge permit, and all local, state, and federal regulations
- Plan and provide for increased capacity as necessary and required to promote and facilitate economic development
- Provide a safe work environment for all employees
- Produce an effluent quality that exceeds all regulatory limits for the plant, protects the environment, and whose discharge is among the best in NC and in the Neuse Basin
- Operate and maintain a cost effective, environmentally sound, and compliant Residual Disposal Program
- Operate the Industrial Pretreatment Program in accordance with all governmental regulations
- Effectively and fairly administer the Enforcement Response Plan
- Participate in the Inflow/Infiltration Program to reduce hydraulic flow to the plant
- Operate reclaimed water programs in accordance with conjunctive use permit
- Be the regional provider of choice for wastewater services

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|----------------------------|----------------------------|--|---------------------------------------|---------------------------------------|
| Personnel Services | \$ 2,530,880 | \$ 2,664,748 | \$ 2,844,180 | \$ 2,844,180 | \$ 2,936,380 |
| Operating Expenses | 3,007,724 | 2,740,311 | 3,838,920 | 4,013,759 | 3,603,350 |
| Capital Outlay | <u>341,281</u> | <u>67,529</u> | <u>1,115,000</u> | <u>1,838,531</u> | <u>68,210</u> |
| TOTAL | <u>\$ 5,879,885</u> | <u>\$ 5,472,588</u> | <u>\$ 7,798,100</u> | <u>\$ 8,696,470</u> | <u>\$ 6,607,940</u> |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|-----------------------|---|-------------------|----------------------|-----------------|
| 1,2,4,5,6 | Average daily flow treated (MGD) | 7.49 | 7.65 | 7.80 |
| 2,6 | Treatment cost per million gallons treated | \$ 1,972 | \$ 2,011 | \$ 2,051 |
| 2,3,5 | Average Total Nitrogen concentration (mg/l) | 1.91 | 1.95 | <2.25 |
| 2 | NCDEQ regulatory compliance (# of violations) | 0 | 0 | 0 |

WASTEWATER COLLECTION

DESCRIPTION OF SERVICES:

Wastewater Collection is responsible for installing and repairing sanitary sewer mains, taps, and catch basins, cleaning sewer mains, taps, and storm water basins, locating and reducing inflow/infiltration, TV inspection of sanitary sewer lines, taps, and storm water lines, Collection System permit compliance, pre-treatment, grease trap programs, and hydraulic modeling.

PROGRAM GOALS AND INITIATIVES:

- Provide a safe, effective, and environmentally sound collection system for wastewater disposal
- Promote and support economic development by expanding and improving the collection system
- Reduce inflow and infiltration to extend line capacity, reduce treatment costs, and improve the environment
- Meet state and federal regulations including permit requirements
- Continue to replace and upgrade existing infrastructure to accommodate demand, prevent overflows and blockages, and to reduce inflow and infiltration
- Provide proper maintenance to the sanitary sewer systems
- Continue TV inspection and smoke testing programs to evaluate lines, detect problems, and plan work
- Continue manhole rehab, pipe lining, pipe bursting to upgrade and replace old infrastructure in the most cost effective and efficient manner, while preserving neighborhood integrity
- Conduct public relations and educational outreach regarding wastewater issues

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|----------------------------|----------------------------|-------------------------------|------------------------------|------------------------------|
| Personnel Services | \$ 1,656,765 | \$ 1,889,076 | \$ 2,245,930 | \$ 2,245,930 | \$ 2,362,400 |
| Operating Expenses | 1,215,851 | 1,203,874 | 1,095,990 | 2,068,327 | 1,267,980 |
| Recovered Costs | (451,548) | (430,504) | (426,000) | (426,000) | (426,000) |
| Capital Outlay | <u>119,652</u> | <u>1,329,233</u> | <u>675,000</u> | <u>675,000</u> | <u>525,000</u> |
| TOTAL | <u>\$ 2,540,720</u> | <u>\$ 3,991,679</u> | <u>\$ 3,590,920</u> | <u>\$ 4,563,257</u> | <u>\$ 3,729,380</u> |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|--------------------|--|----------------|-------------------|--------------|
| 1,2,5 | Miles sanitary sewer maintained (includes force mains) | 360 | 362 | 364 |
| 1,2,5 | Miles sanitary sewer installed | 1.11 | 2.00 | 2.00 |
| 1,2,5 | Total number of services | 21,266 | 21,904 | 22,561 |

GOVERNMENTAL COMMUNITY PROJECTS

DESCRIPTION OF SERVICES:

Economic Development incentives are included in Governmental Community Projects.

PROGRAM GOALS AND INITIATIVES:

- Contribute to various intergovernmental agencies and programs that provide a variety of services to the citizens of Wilson

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|-------------------|-------------------|-------------------------------|------------------------------|------------------------------|
| Operating Expenses | \$ - | \$ - | \$ - | \$ - | \$ 86,000 |
| TOTAL | \$ - | \$ - | \$ - | \$ - | \$ 86,000 |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|-----------------------|---|-------------------|----------------------|-----------------|
| N/A | Maintain previous year's level of contribution to support governmental community projects | 100% | 100% | 100% |

DEBT SERVICE

DESCRIPTION OF SERVICES:

Debt Service activities consist of bond principal, bond interest, installment-purchase financing, revenue bond principal, revenue bond interest, and state revolving loan financing.

PROGRAM GOALS AND INITIATIVES:

- Provide financing and subsequent repayment of obligations incurred for Water Resources Fund purposes
- Meet current debt obligations in a timely manner
- Meet all legal requirements applicable to local government financing

EXPENDITURE SUMMARY:

| | 2022-23 Actual | 2023-24 Actual | 2024-25 Original Budget | 2024-25 Amended Budget | 2025-26 Adopted Budget |
|--------------------|---------------------|---------------------|-------------------------------|------------------------------|------------------------------|
| Operating Expenses | \$ 2,214,722 | \$ 1,972,488 | \$ 1,951,510 | \$ 1,951,510 | \$ 1,986,240 |
| TOTAL | \$ 2,214,722 | \$ 1,972,488 | \$ 1,951,510 | \$ 1,951,510 | \$ 1,986,240 |

PERFORMANCE INDICATORS:

| Department Goal(s) | Outputs | 2023-24 Actual | 2024-25 Estimated | 2025-26 Goal |
|--------------------|---|----------------|-------------------|--------------|
| N/A | Timely servicing of debt obligation | 100% | 100% | 100% |
| N/A | Compliance to all regulatory guidelines and covenants | 100% | 100% | 100% |