

1st Fridays – Intermission Act Application

1st Fridays on the Lawn concert series - 2019

July 5 – August 2 – September 6 – October 4

249 W. Nash Street – Wilson County Library Lawn

Rain Location: Arts Council – Boykin Theatre

6:00 – 9:00 p.m.



PLEASE PRINT /TYPE New Group – 1st time participating Returning Group

Group/Organization Name _____

Contact Person _____

Address _____
(Street) (City) (State) (Zip Code)

Daytime phone: _____ Cell phone: _____

Email: _____
(Most communication will be via email – it is vital the contact person use email regularly.)

DATE(S) REQUESTED: July 5 August 2 September 6 October 4

Note – the July and September concerts are the weekend *after* their respective holidays.

Note - August will also be National Night Out celebration of police and community organizations, space is limited.

DESCRIPTION OF PERFORMANCE: Please provide a brief description of your performance group organization. Provided a description of the type of performance, including music type, number of performers, age of performers, costume descriptions, etc... Please include details regarding other recent community performances, competitions or festival participation.

- Group photo attached
- Where can we see video of your team or previous performance? _____
website, Facebook, YouTube, etc...

PERFORMANCE TIME: *(select all that apply)*

Each performance group will receive about **10-15 minutes** to perform.

- Act 1 – Our group would prefer to be the first intermission performance group. We will arrive by 6:30 p.m. and be ready to perform between 7:00 – 7:15 p.m.
- Act 2 – Our group would prefer to be the second intermission performance group. We will arrive by 6:45 p.m. and be ready to perform between 7:15 – 7:30 p.m.
- We can perform as either Act 1 or Act 2, whichever is available is fine with us.
- We have enough performers and material to cover both performance slots (Act 1 & Act 2) if the schedule is open.

SOUND & STAGE:

Groups will perform on a dance floor on ground level. The dance floor is approximately 20 ft x 20 ft. Groups must provide their own music on CD. If using an electronic format, must also bring all connecting wires needed to plug into the sound system. An adult volunteer/coach/director will need to remain at the sound booth to assist with any music needs.

- Will your group need a microphone for a singing or speaking part? Yes No
- We understand logistical needs are available on a very limited basis and must be arranged prior to the performance date. A brief description of our additional needs are provided below:

BOOTH DISPLAY:

Groups may set up a display booth to share information about their organization. The complimentary display booth may not be used as a fundraiser. Should your group have that need, a separate application as a Community Booth is required.

- No thank, we will not be setting up an informational display booth.
- Yes, we would appreciate a table area to display information regarding our performance group.
 - We request 1 table and 2 chairs be provided.
 - We request access to 110v electricity. *(one plug)*
 - We will provide our own 10x10 tent.
 - Other needs:

COMMITMENT:

We understand and agree to follow the policies provided for Intermission Acts. We understand that once we are approved, we have an obligation to participate. Should anything prohibit us from participating, we will provide the Human Relations Office at minimum of 10 days notice so that another group may be allowed to fill the schedule.

Signature: _____

Date: _____

Mail completed application to: 1st Fridays on the Lawn
Human Relations Office, P.O. Box 10, Wilson, NC 27894
Drop off location: 104 Goldsboro Street – City Hall Annex
Questions? Call 399-2308

Office use only: Date rec'vd: _____

Booth: Approved Denied

Confirmed: _____

Notes:



1st Fridays – Intermission Act Policies

Notwithstanding any other portion of these policies, the Human Relations Office reserves the right to make any and all decisions regarding the participation of performance groups.

General Information:

1. Performance groups are needed to help create a festive community celebration that is family friendly and reflects the diversity of Wilson. All types of performance groups will be considered. However, only groups that support inclusive membership and community building will be considered. Typical attendance at 1st Fridays on the Lawn is around 1,000- 1,500 people.
2. The concerts are held on the Wilson County Library Lawn in downtown Wilson. The GPS location is: 249 Nash Street, Wilson, NC,27893.
3. Each performance group will be allowed approximately **10-15 minutes** to perform. This timing is flexible and will be determined through careful conversation with the Coordinator prior to each concert.
4. Applications will be considered on a rolling basis. Once the performance slots are full, groups will be considered for the next concert date.
5. The start time will be flexible according to the band's performance before or after the performance group.
6. One to two performance groups will be considered for each concert date.
7. Performance groups will be considered for one of these options:
 - a. **Intermission Act 1** – The performance group would be the first intermission performance group. The group will need to arrive by 6:30 p.m. and be ready to perform between 7:00–7:15 p.m.
 - b. **Intermission Act 2** – The performance group would be the second intermission performance group. The group will need to arrive by 6:45 p.m. and be ready to perform between 7:15 - 7:30 p.m.
 - c. Upon occasion, the schedule is open for a group to perform the entire intermission time. Indicate on your application if that is an option for your group.
8. Upon request, Intermission performance groups may be provided an area to set up a display booth to provide the community with information regarding their group's commitment to community. Mark your request on the application.
9. The 1st Fridays on the Lawn concert series will be held rain or shine. Should it rain, the concerts and intermission acts will be moved to the Boykin Center, 108 West Nash Street, in Downtown Wilson. We do still expect 500-700 citizens. We recommend allowing 15 -20 extra minutes in your travel and pre-performance plans to allow for parking as it will be crowded downtown. Performance groups should enter the Boykin Center at the front door and touch base with the Human Relations coordinators. We will provide directions to the dressing/staging area. The indoor performances area is the stage "apron". It is approximately 50 feet in width and about 10 feet in depth. This will require your group to examine it's performances carefully and may need some adjustments.
10. Groups will perform on a dance floor on ground level. The dance floor is approximately 20 ft x 20 ft.
11. Groups must provide their own music on CD. If using an electronic format, must also bring all connecting wires needed to plug into the sound system. An adult volunteer/coach/director will need to remain at the sound booth to assist with any music needs.
12. Logistical needs will be available on a very limited basis. The sound companies for the bands are flexible and will work with the intermission act as much as possible; however any special arrangements must be discussed at least prior to the performance date.
13. Performance groups needing a microphone for a singing or speaking parts must make arrangements with the Human Relations Office at least prior to the performance date.
14. By submitting an application, Community Groups agree that they understand the information provided in the application and agree to follow the policies.
15. Once approved, we understand the Human Relations Commission is depending on our participation as part of the *1st Friday on the Lawn* concert series. We understand that space is limited and that by being selected to participate, another group may have been denied. Therefore we have an obligation to follow through. Should anything arise that will keep us from fulfilling our commitment, we will provide the Human Relations Office at minimum of 10-days notice so that another group may be allowed to fill the open space.
16. Should any questions arise, contact the Human Relations Office by calling 399-2308. Or, visiting the office located in the City Hall Annex at 104 Goldsboro Street, Wilson, NC.