



Permit # _____
Date Issued: _____

APPLICATION FOR SIGN PERMIT
ALL QUESTIONS MUST BE ANSWERED COMPLETELY

Owner: Name: _____ Address: _____ City: _____ Phone: _____	Erector: Name: _____ Address: _____ City: _____ Phone: _____
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Location of proposed sign on site: _____
PIN: _____ Zoning Classification: _____

Note: It is advisable to consult a City Planner to determine if the proposed sign complies with zoning regulations.
No sign shall be erected, repaired, or altered without first receiving a sign permit from the City of Wilson.

SIGN TYPE, DIMENSIONS, AND RELATED INFORMATION

1. Type:
- | | |
|--|--|
| <input type="checkbox"/> Wall | <input type="checkbox"/> Monument |
| <input type="checkbox"/> Window/Door | <input type="checkbox"/> Post & Arm |
| <input type="checkbox"/> Awning/Canopy | <input type="checkbox"/> Portable/A-Frame |
| <input type="checkbox"/> Roof | <input type="checkbox"/> Off-Premise |
| <input type="checkbox"/> Theatre Marquee | <input type="checkbox"/> Projecting/Suspended |
| <input type="checkbox"/> Mural | <input type="checkbox"/> Address/Tenant Identification |

Other: _____

2. Approximate cost: \$ _____

3. Application is to:

- | | |
|--------------------------------|--------------------------------------|
| <input type="checkbox"/> Erect | <input type="checkbox"/> Repair |
| <input type="checkbox"/> Alter | <input type="checkbox"/> Other _____ |

4. Wording on sign (for identification purposes only) :

5. Display surface size:

Length: _____ feet _____ inches

Height: _____ feet _____ inches

6. Approximate Weight: _____ lbs.

7. Total height of sign once erected (from finished ground grade to top of sign)

8. For roof signs, give the total height of the building of which sign will be located:

9. Building and Lot Frontage:

Building frontage: _____ ft.

Lot frontage: _____ ft.

10. Sign shall be (check one)

Illuminated

Non-Illuminated

11. Material will the sign be constructed?

Face _____ Frame _____ Support _____

12. Wall or Projecting Signs:

Type of wall to which sign will be secured:

Masonry Frame

13. Wall sign:

Inner edge will be _____ inches from the building.

Outer edge will be _____ inches from the building.

Lower edge of sign will be _____ feet above the street, alley, sidewalk, or property grade.

Sign will project _____ inches from the building.

14. Murals:

Width _____ ft. Length _____ ft. Height _____ ft. (1st story max.)

Area _____ sq. feet (max. 1000 sq. feet)

Location on the building _____

For off-premise signs (billboards) please complete the following:

a) Size of extensions: _____

b) If required by ordinance, give wind pressure load _____, and working stress load _____.

Off premise signs shall require a site/landscaping plan prepared by a registered engineer or architect.
(Landscape plan must be approved by the Wilson Appearance Commission.)

PLEASE PROVIDE SKETCH OF PROPOSED SITE IN RELATION TO ADJOINING STRUCTURES AND STREETS DRAWN TO APPROXIMATE SCALE.

APPLICANT'S CERTIFICATION

The undersigned certifies that the above statements are true to the best of his knowledge and belief. By signing this application, the applicant agrees that if this application is approved, the sign will conform in every detail with the requirements of the North Carolina State Building Code and the ordinances of the City of Wilson relative to advertising signs.

Responsible Applicant (Firm):

By: _____ Date: _____

PERMIT APPLICATION APPROVAL

Zoning Approval: _____ Date: _____

Building Approval: _____ Date: _____

Does this sign conform to the North Carolina State Building Code and the City Code? Yes ___ No ___

If not, state why:
