

STANDARD PROCEDURE

CITY OF WILSON

PERSONNEL MANUAL

| SUBJECT | NUMBER | EFFECTIVE DATE | SUPERSEDES | |
|-------------------------------|--------|---|------------|-------------|
| Equipment Transporting Policy | F-5 | April 2018 | New | Page 1 of 1 |
| Prepared By: Human Resources | | Approved By: Harry Tyson, Deputy City Manager | | |

1.0 Purpose

To provide a means of safe transport of various pieces of equipment to and from City of Wilson work sites

2.0 Scope

All employees are covered under this policy.

3.0 Definitions:

- **Equipment:** : A rubber tire or track machine used for excavating and/or loading material such as stone, sand, soil or order items. Examples of this equipment maybe backhoes, excavators, front-end loaders, skid-steer loaders and any variation of them.
- **Trailer:** A long platform with wheels that is pulled behind a truck and is used to transport equipment.
- **Main Highway:** A roadway with more than 2 lanes

4.0 Policy

- All equipment shall be transported by trailer to job sites or any location if it is required to travel on a main highway
- All equipment shall be transported by trailer to job sites or any location if it is beyond one (1) mile from its current location

5.0 Procedures

- When the above criteria are not applicable, equipment operators may travel side streets (subdivisions) staying off main highways when moving to and from various locations

6.0 Administrative Guidelines

Any violations of this policy may result in disciplinary action, up to and including termination.