



SAFETY AND HEALTH MANUAL

Forward

This manual compiles all the policies and programs relevant to occupational safety and health, risk management, and loss control for the City of Wilson. This manual is intended to be used in conjunction with the Safety and Health Handbook, that is distributed to all employees. It is intended to provide further detail and explanation for each of the sections of the handbook, and as such has been distributed to each department and division head.

The Overall Risk Management Policy for the City of Wilson has, as its ultimate objective, the preservation of the City's assets. As a means to that end, the Management Services Division of the Department of Personnel has the responsibility of formulating and implementing programs and procedures that will minimize the City's property, revenue, and personnel losses.

The Safety and Health Manual is organized into five sections as follows:

Section I, Safety Program Administration

Section II: Occupational Safety and Health Programs and Plans

Section III: Safety Policies and Procedures

Section IV: Fleet Safety

Section V: Employee Health and Wellness Programs

Please refer all questions relating to the clarification, implementation, or interpretation of the policies and programs contained in this manual to the Management Services Division at 399-2238.