

**CITY OF WILSON
HIGHWAY DEVELOPMENT DISTRICT
CONDITIONAL USE PERMIT APPLICATION**

(Office Use Only)
Date Submitted: _____ Filing Fee Paid: _____ Receipt Number: _____
Project Name: _____
Project Address: _____
R-O-W Type: _____ MBL/PIN: _____ Zone(s): _____
TRC Review Date: _____ TRC Approval Date: _____ PB Review Date: _____
PB Action: _____ CC Review Date: _____ CC Action: _____
Variances Granted From Section(s): _____
Comments/Special Conditions: _____ _____

Note: All applicable items for each section of this application must be responded to by checking either "Yes" or "No". If an item is not applicable to your development, place "N/A" in the response area. Do not leave any items blank.

This application for development plan/conditional use permit approval (a combined project approval) shall demonstrate that all requirements of the Zoning Ordinance have been met.

A complete application, including all required information, shall be submitted to the Planning and Development Services Department four (4) weeks prior to the scheduled Planning Board meeting. The Planning and Development Services Department shall review the submitted application for compliance with the provisions of the Zoning Ordinance as well as the other applicable federal, state, and local laws.

The application shall be considered officially filed after all required maps, drawings or and other required information has been submitted, along with this form, and is examined by the planning staff and found to be in compliance with the minimum standards of the Zoning Ordinance. **Because of this requirement, you are encouraged to submit your application as early as possible to avoid the possibility of being left off the Planning Board agenda because of an incomplete application.**

You are highly encouraged to obtain, and thoroughly read, a copy of Zoning Ordinance Section 8.38. This section spells out the detailed requirements for the Highway Development district and this application. This section makes reference to other sections of the Zoning Ordinance. Please be sure to refer to those sections.

CERTIFICATION

I hereby make application for development plan/conditional use permit approval for the project to be known as _____ which is located in a _____ district. I certify that all of the information presented by me in this application and its accompanying attachments is accurate to the best of my knowledge, information and belief.

Signature

Fill in ("Owner or Agent")

Date