

NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH
October 2011 – Awards Nomination Form



Please complete all the contact information - this is how nominees will be contacted and receive tickets.

Name of Nominee: _____

Nominee Home Mailing Address: _____

Nominee Day Phone: _____ Evening Phone: _____ Email: _____

Name of Business / Company: _____

Supervisor or Contact person at company: _____

Submitted by: _____ Position/Title: _____

Day Phone: _____ Evening Phone: _____ Email: _____

Mailing Address of Nominator: _____
Street City State Zip

2011 AWARDS - Check One

- Employee of the Year
- Advocate of the Year
- Professional of the Year
- Employer of the Year
- Educator of the Year

Nominations & Recommendations

Along with this nomination form, please complete the recommendation information on both page 1 and page 2. You may attach additional letters of recommendation or provide all recommendation information on a separate page. If information is attached, it must be complete. Incomplete nominations will not be considered. The information provided in this section is crucial for the selection process. The more details and examples you can provide the more you aid the selection committee comprehend your nomination. All forms and letters are due by the deadline: **Friday- September 30, 2011.**

Complete Nomination information on the back side for the specified award you are submitting.

For all Nominees: Briefly describe accomplishments of nominee as it relates to promoting employment opportunities, awareness and the contributions of persons with disabilities.

(Required Nomination Section must be completed on page 2.)

Complete ONE of the Nomination Sections below

(letters may be attached, but must provide complete answers)

Name of Nominee: _____

Submitted by: _____

Employee of the Year:

In what ways has the nominee distinguished him/herself in being an employee with disabilities? Give examples of how the nominee has overcome or worked with disabilities within your company. Provide examples of how he/she has raised awareness within your company about the disabled. Please provide at least two specific examples.

Advocate of the Year:

In what ways has the nominee distinguished him/herself in being an advocate for persons with disabilities? Give examples of how the nominee has raised awareness and improved the quality of life for disabled citizens of Wilson. How has the nominee been involved in the community, projects, events or activities related to disabilities? Please provide at least two specific examples.

Educator of the Year:

Briefly describe the accomplishments of the nominee as it relates to promoting opportunities for students or persons with disabilities. Describe the career of the nominee. How has the nominee been involved in the community or beyond the school grounds? Please provide at least two examples of the nominee's exceptional work and advocacy for persons with disabilities.

Professional of the Year:

Briefly describe the accomplishments of the nominee as it relates to promoting opportunities for students or persons with disabilities. Describe the career of the nominee. Give examples of projects, events, implementation of policy or procedures that have improved the quality of life for the disabled. Please provide at least two examples of the nominee's exceptional work and advocacy for persons with disabilities.

Employer of the Year:

Please describe how the Employer makes an effort to hire disabled citizens. How does this employer distinguish him/herself in the community as welcoming atmosphere for challenged workers? How long has the employer been in business? How long has the employer been employing persons with disabilities? What are procedures and sources for outreach and recruitment of employees with disabilities? Also include the total number of employees at the business and the total number of employees with disabilities.

All materials must be complete and typed or clearly handwritten.

Forms must be postmarked by the deadline: Friday - September 30, 2011.

Mail to:

City of Wilson – Human Relations Office
Disabilities Employment Awards
P.O. Box 10 Wilson
NC 27894-0010

Drop off location:

City Hall - Downtown
104 Goldsboro Street
Fax: (252) 234-2054
TDD: (252) 399-2313
Phone: (252) 399-2308