

NEW CONSTRUCTION

ADDENDUM TO COA APPLICATION

Property Owner _____
 Address _____
 City, ST Zip _____
 Phone _____
 Fax _____

Street Address _____
 Tax Parcel _____
 Historic ID _____
 C N P F I HPC HDC Staff _____

Project Description: Check all that apply.

- Primary structure Secondary structure

USE:
 Residential Commercial Other _____
 Single family Office
 Multi-family Institutional

PRIMARY MATERIALS:

Wood Clapboard
 Wood Shingles
 Rectangular
 Fishscale
 Sawtooth
 other _____
 Brick
 Stone
 Concrete Block
 Stucco
 Vinyl Siding
 smooth surface
 woodgrain texture
 Aluminum Siding
 Slate
 T-111
 Hardi-Plank
 Masonite

Metal
 Glass Panels
 Other _____

GABLES, DORMERS, ETC.:

Wood Clapboard
 Wood Shingles
 Rectangular
 Fishscale
 Sawtooth
 other _____
 Brick
 Stone
 Concrete Block
 Stucco
 Vinyl Siding
 smooth surface
 woodgrain texture

Aluminum Siding
 Slate
 T-111
 Hardi-Plank
 Masonite
 Metal
 Glass Panels
 Other _____

Orientation of primary surface mtl's:

Horizontal
 Vertical
 Diagonal

Orientation of secondary surface mtl's.

Horizontal
 Vertical
 Diagonal

TRIM & ORNAMENTATION / ARCHITECTURAL DETAILS:

Decorative siding
 Half timbering
 Fishscale
 Sawtooth
 Other _____

Cornices
 Brackets
 Lintels
 Brick patterns
 Frieze

Moldings
 Corner boards
 Window & door surrounds

VENTILATION:

Gable
 Freestanding
 rectangular
 circular

 peaked
 square
 decorative
 louvered

 triangular in peak
 Soffit
 Roof

ROOF**Shape**

Flat
Gable
 Front
 End
 Multi # _____
Hip
Gambrel
Shed
Box cornice
Open cornice
Exposed rafter ends
Fascia boards
Gutters
 Built in
 Applied
Downspouts
 Copper
 Aluminum
 Vinyl
Rain deflector
Overhang _____”

Pitch

Primary _____
Secondary _____
Other _____

Materials

Composition
(asphalt/fiberglass)
Standing seam tin
Pressed tin
Metal shingles
Slate
Synthetic slate
Ludovici tiles
Clay tiles
Asbestos
EPDM
Built-up

Color

Primary _____
Secondary _____
Other _____

Features:

Crestings
Lightning rods
spire
cupola
towers

Dormers:

Total # _____
Front elev. # _____
 # windows _____
Window shape
 Rectangular
 Arched
 Palladian
 Other
 Vent
Roof shape
 Shed
 Gable
 Hip
 Eyebrow
Surface mtls: _____
Roof mtls: _____

Chimneys:

Materials
 Brick
 Stucco
 Other _____
Type
 End
 Interior
 cap

MECHANICAL EQUIPMENT:

HVAC equipment
 Side yard
 Rear yard
 Window
 Roof

Skylights
 Flat
 Hipped
 Concave
 Size

Misc.
 Small satellite dish
 Large satellite dish
 TV antennae
 Solar panels

FOUNDATIONS:

Type
 Slab
 Raised slab
 Frame - ht _____

Materials
 Brick
 Concrete block
 Stucco

Piers
 Lattice

STREET-FACING ENTRANCE / PORCH**Balustrade / Railing**

Wrought Iron
Wood
 turned
 2x2
 2x4
 Other _____
Vertical orientation
 _____ " o.c.
Other orientation _____

Ceiling (if applicable)

None
T/G
Plywood
Vinyl
Other _____

Roof Material

Standing Seam Tin
Built-up
EPDM
Shingle
Slate
Other _____

Flooring

T/G
Decking Boards
Concrete
Brick
Tile
Other _____

Stairs

Wood
Brick
Concrete Block
Tile
Other _____
Hand rail
 Wood
 Metal
 Describe _____

Foundation type

Brick
Concrete block
Pier
Lattice

Supports / Columns

Turned
Classical (round)
Fluted
4x4
6x6
Chamfered
Wood
Wrought Iron
Brick
Tapered wood
Paired
Other _____

Accessibility Ramp

Located at:
 Street front
 Side
 Rear
Materials
 Wood
 Metal
 Concrete
slope _____

FENESTRATION**Windows:**

Groupings - front elevation
 Singles
 Pairs
 Triples
Groupings - all sides
 Singles
 Pairs
 Triples
 Other _____
Materials:
 Wood
 Metal
 Vinyl
 Glass Block
 Other _____
Style:

Fixed
Double hung
Casement
Storm windows
 Aluminum
 Triple-track
 Wood
 Color _____
 Screens
 Wood
 Aluminum
 Full
 Half
Dimensions _____
Orientation
 vertical
 horizontal

Doors:

Single
Double
Revolving
Materials:
 Wood
 Metal
 Glass
 Size _____
 Shape _____
 # lites _____
 Sidelights # _____
 Transom
 Shape _____

Color

Body 1 _____
Body 2 _____

Trim _____
Accent _____

Roof _____
Glazing _____

SITE PLAN

Please complete the following, and indicate each element clearly on the proposed site plan.

Dimensions of lot _____
Square footage of lot _____

Existing features (identify on plan and describe proposed changes)

Trees larger than 8" dia. at 4' level _____
Fences (type) _____
Retaining walls (ht/mtls) _____
Sidewalks _____
Drive cuts _____

Shape of building _____

Dimensions of building

Primary elevation (width) _____
Secondary elevation (depth) _____
Other _____

Square footage of building footprint _____

Height of building

of stories _____
Peak to grade _____
Corners to grade _____
Floor level to grade _____
Chimney height _____
Other _____

Lot coverage

Primary structure _____
Secondary structure _____
Parking
of parking spaces required
Regular _____
Handicapped _____
Paving material _____
Lighting _____

Trash Containers/Dumpster (side & rear only, screened)

Primary Street elevation _____

Secondary street elevation _____

RHYTHM

Structure

bays wide _____
bays deep _____

Surrounding properties (same side of street - if corner lot include 2 properties opposite corner))

Front setbacks _____
Spacing between structures _____
Width of structures _____

Proposed Setbacks

Front setback _____
Rear setback _____
Left side setback _____
Right side setback _____

Distance

Curb to RoW @ front _____
Curb to RoW @ side (corner properties) _____

SITE PLAN TO SHOW RELATIONSHIPS W/
SURROUNDING STRUCTURES:

- Distance between proposed structure and surrounding structures on same block face; corner lots to include 2 adjacent properties.
- Width between surrounding structures on adjacent blocks
- Width of surrounding structures

Lighting (on building)

fixture styles (provide sketch or brochure)
color _____
height _____

Signage

Wood _____
Metal _____
Other _____

Height of lettering _____

Color _____

Lighting of sign _____

Landscaping - indicate all plants/shrubs around structure and parking areas

